

FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV

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**Board of Supervisors
FishHawk Community
Development District IV**

April 27, 2022

AGENDA

Dear Board Members:

The meeting of the Board of Supervisors of FishHawk Community Development District IV will be held on **Thursday, May 5, 2022 at 10:00 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of Board of Supervisors'
Regular Meeting held on April 7, 2022 Tab 1
 - B. Ratification of Operations & Maintenance
Expenditures for March 2022 Tab 2
- 4. STAFF REPORTS**
 - A. Landscape Inspection Services Report (under separate cover)
 - B. Landscape Report
 - i. Ratification of Landscape Proposals Tab 3
 - C. Irrigation Report Tab 4
 - D. Aquatic Services Report
 - E. District Counsel
 - F. District Engineer
 - i. Consideration of Labor Rates Tab 5
 - G. HOA Property Manager
 - H. District Manager Tab 6
- 5. BUSINESS ITEMS**
 - A. Continued Discussion Regarding Bond Series
2013A Refunding Tab 7
 - B. Consideration of Roundabout Paver Proposal Tab 8
 - C. Presentation of Registered Voter Count Tab 9
 - D. Discussion of Fiscal Year 2022/2023 Budget
(under separate cover)
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

Debby Wallace

Debby Wallace
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT IV**

The regular meeting of the Board of Supervisors of the FishHawk Community Development District IV was held on **Thursday, April 7, 2022 at 10:02 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547.

Present and constituting a quorum were:

Dayna Kennington	Board Supervisor, Chair
Daniel Rothrock	Board Supervisor, Vice-Chair
Jeffrey Stewart	Board Supervisor, Assistant Secretary
Brian Steever	Board Supervisor, Assistant Secretary
Esther Wisdom	Board Supervisor, Assistant Secretary (via conf. call)

Also present were:

Debby Wallace	District Manager; Rizzetta & Company, Inc.
Erin McCormick	District Counsel; Erin McCormick Law
Kayla Connell	Manager, Fin. Services Rizzetta & Company, Inc.
Stephen Brletic	District Engineer, JMT (via conf. call)
John Toborg	Field Services Manager, Rizzetta & Company, Inc.
Heather Bates	Property Manager, HOA
Jennifer Butler	Representative, HOA
Tom Krzesinski	President, HOA
Gregory Funk	Representative, Brightview
Chase Mickalak	Representative, Brightview
Gail Huff	Representative, Ballenger Irrigation
Sete Zare	Representative, MBS Capital Markets

Audience	None
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FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Ms. Wallace called the meeting to order and read roll call, confirming a quorum.

SECOND ORDER OF BUSINESS

Audience Comments

No audience members present.

THIRD ORDER OF BUSINESS

Consideration of MBS Capital Market Proposal

On a Motion by Mr. Stewart, seconded by Ms. Kennington, with all in favor, the Board of Supervisors approved the MBS Capital Markets proposal for the FishHawk Community Development District IV.

FOURTH ORDER OF BUSINESS

Discussion of Possible Refunding of the Series 2013 Bonds

Ms. Zare distributed a presentation and discussed the possibilities of re-financing of the remainder of the Series 2013 Bonds.

On a Motion by Mr. Rothrock, seconded by Mr. Stewart, with all in favor, the Board of Supervisors authorized MBS Capital Markets to continue the analysis, for the FishHawk Community Development District IV.

FIFTH ORDER OF BUSINESS

Consideration of Minutes of Board of Supervisors' Regular Meeting Held March 3, 2022

Ms. Wallace presented the minutes of Board of Supervisors' meeting held March 3, 2022 to the Board. The Board made one correction.

On a Motion by Ms. Kennington, seconded by Mr. Rothrock, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors' meeting held on March 3, 2022, as presented, for the FishHawk Community Development District IV.

SIXTH ORDER OF BUSINESS

Ratification of Operations & Maintenance Expenditures for February 2022

Ms. Wallace presented the February 2022 Operation & Maintenance Expenditures to the Board.

On a Motion by Mr. Stewart, seconded by Ms. Kennington, with all in favor, the Board of Supervisors ratified the Operations & Maintenance expenditure for February 2022 (\$49,542.54) for the FishHawk Community Development District IV.

SEVENTH ORDER OF BUSINESS**Staff Reports****A. Field Services Report**

Mr. Toborg presented the field inspection report to the Board.

B. Landscape Report

Mr. Funk presented his landscaping report to the Board.

The Board reviewed and approved Addendum #9 for Core Aeration and Soil Amendment, Broadleaf Herbicide and Stromanthe Trio-Star – 3 gallon install under tree for a total amount of \$3,348.97 and directed staff to take out the mulch and rake-out proposals.

On a Motion by Mr. Steever, seconded by Ms. Kennington, with all in favor, the Board of Supervisors ratified the landscape addendum #9 for Core Aeration and Soil Amendment, Broadleaf Herbicide and Stromanthe Trio-Star – 3 gallon install under tree for a total amount of \$3,348.97, for the FishHawk Community Development District IV.

On a Motion by Mr. Rothrock, seconded by Ms. Kennington, with all in favor, the Board of Supervisors the \$150.00 fuel surcharge for 6 months and to be re-evaluated after 6 months, District Counsel will provide a formal addendum for the FishHawk Community Development District IV.

C. Irrigation Services Report

Ms. Huff reviewed her report with the Board.

D. Aquatic Services Report

Ms. Wallace presented the aquatic report to the Board.

E. District Counsel

Ms. McCormick updated the Board on the Gopher Tortoise Preservation area.

F. District Engineer

Mr. Brletic discussed the roundabout paver proposal and he will provide a 2nd proposal to include concrete borders at roundabout for the next CDD meeting. Mr. Brletic discussed the Stormwater Needs Analysis Report.

G. HOA Property Manager

Ms. Bates provided an update to the Board.

H. District Manager

The next CDD meeting will be held May 5, 2022 at 10:00 a.m.

The quarterly website compliance audit has been completed. The district passed all criteria.

EIGHTH ORDER OF BUSINESS

Consideration of Holiday Lighting Proposals

On a Motion by Ms. Kennington, seconded by Ms. Wisdom, with all in favor, the Board of Supervisors approved the Illuminations Holiday Lighting proposal in the amount of \$5,850.00, for the FishHawk Community Development District IV.

NINTH ORDER OF BUSINESS

Consideration of Pet Waste Station & Trash Removal Proposal

On a Motion by Ms. Kennington, seconded by Mr. Rothrock, with all in favor, the Board of Supervisors approved the Pet Waste Station & Trash Removal proposal, for the FishHawk Community Development District IV.

TENTH ORDER OF BUSINESS

Acceptance of 2021 Audit for September 30, 2021

On a Motion by Ms. Kennington, seconded by Mr. Steever, with all in favor, the Board of Supervisors accepted the September 30, 2021 Audit, for the FishHawk Community Development District IV.

ELEVENTH ORDER OF BUSINESS

Supervisor Comments

Mr. Stewart and Ms. Kennington will not be available for the July meeting. Ms. Wisdom will attend in person to make quorum.

TWELFTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Kennington, seconded by Mr. Rothrock, with all in favor, the Board of Supervisors adjourned the meeting at 11:49 a.m. for the FishHawk Community Development District IV.

Tab 2

FISHHAWK IV COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · RIVERVIEW, FLORIDA

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

Operation and Maintenance Expenditures

March 2022

For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from March 1, 2022 through March 31, 2022. This does not include expenditures previously approved by the Board.

The total items being presented: **\$77,971.36**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

March 1, 2022 Through March 31, 2022

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
BCI Entities, LLC	2227	221088	Irrigation Repairs 02/22	\$ 312.50
BCI Entities, LLC	2227	221105	Irrigation Repairs 02/22	\$ 1,106.00
Brian T Steever	2234	BS030322	Board of Supervisors Meeting 03/03/22	\$ 200.00
Brightview Landscape Services, Inc.	2225	7765326	Filled in Roundabout with Lime Sizzlers 02/22	\$ 2,894.36
Brightview Landscape Services, Inc.	2225	7769395	New Plant Install 02/22	\$ 1,185.87
Brightview Landscape Services, Inc.	2225	7769396	Sod Replacement 02/22	\$ 699.55
Brightview Landscape Services, Inc.	2225	7769397	Supplemental Plant Fill 02/22	\$ 1,313.77
Brightview Landscape Services, Inc.	2225	7769398	Soccer Park on Blue Hydrangea 02/22	\$ 2,958.25
Brightview Landscape Services, Inc.	2225	7769399	Cut Back to Lateral Growth to provide Clearance 02/22	\$ 4,200.00
Brightview Landscape Services, Inc.	2225	7769444	OTC Injections 02/22	\$ 630.00
Brightview Landscape Services, Inc.	2238	7778420	Monthly Landscape Maintenance 03/22	\$ 18,410.83
Daniel Gray Rothrock	2233	DR030322	Board of Supervisors Meeting 03/03/22	\$ 200.00

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

March 1, 2022 Through March 31, 2022

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Dayna J. Kennington	2232	DK030322	Board of Supervisors Meeting 03/03/22	\$ 200.00
Erin McCormick Law, PA	2228	10566	Legal Services 02/22	\$ 2,615.56
Esther Wisdom	2237	EW030322	Board of Supervisors Meeting 03/03/22	\$ 200.00
Hillsborough County BOCC	20220331-1	1416996147 3/22	Summary Bill 03/22	\$ 214.16
Jayman Enterprises, LLC	2230	1913	Seesaw Repairs 03/22	\$ 125.00
Jayman Enterprises, LLC	2239	1917	Seesaw Repairs 03/22	\$ 175.00
JBW Designs LLC dba Poop 911	2231	5259583	11 Doggie Stations 02/22	\$ 400.83
Jeffrey Stewart	2235	JS030322	Board of Supervisors Meeting 03/03/22	\$ 200.00
Rizzetta & Company, Inc.	2226	INV0000066363	District Management Services 03/22	\$ 4,524.67
Tampa Electric Company	2240	211009775761 1/11	13773 FishHawk Blvd 02/22	\$ 29.98
Tampa Electric Company	2240	211009776033 1/11	5601 Balcony Bridge Place 02/22	\$ 98.14
Tampa Electric Company	2240	211017320014 1/11	Village Center Dr 02/22	\$ 10,945.37

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

March 1, 2022 Through March 31, 2022

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Tampa Electric Company	20220331-2	Summary Bill 02/22	Electric Summary 02/22	\$ 23,499.02
US Bank	2236	6436149	Trustee Fees 02/01/22-01/31/23	<u>\$ 632.50</u>
Report Total				<u>\$ 77,971.36</u>